

Contoocook Riverway Association – Meeting Minutes

January 14, 2020

Directors in Attendance: Keith Wallace, Steve Lux, Jake Martin, Fred Nystrom

Members in Attendance: Dave White

No minutes available for previous meeting as secretary is absent

Treasurers' report reviewed – Motion made by Jake to approve, seconded by Fred. All voted approved

Updated insurance policy received – slight increase over last year. No need for changes

Steve discussed needing to send fundraising letter to businesses no later than February 1 this year. Need to also consider doing a town-wide mailer. Should develop list of major projects to fund.

Appointed MUSE Liaison – Fred will represent the Depot. We need to identify upcoming dates for advertising and inclusion in the MUSE website. Should consider summer events to add for 2020.

Depot setup – this weekend, Steve will send time/day out by email for notification – Sunday 11am was decided best for most people. The entire depot needs to be set back up, cleaned and arranged for the upcoming Kearsarge Chamber annual meeting on 1/23. All members invited to attend.

Train Show update – Keith received call from School. They are asking us to go for a date in mid-June because of batting cages. Discussion ensued regarding the need to push for May 3rd as we have worked around the around the batting cages in previous years. This date needs to be confirmed ASAP.

Once date confirmed- Need to advertise, send vendor invites, invite food vendor, etc.

Dave discussed train modules he and Fred are working on at his own expense. He invites others to get involved in process to help create mobile showpieces to be used at the train show as well as other temporary displays throughout the year.

Dave discussed working on park/property charrette now that the holidays are over and there is some down time. Will need to coordinate with various property owners, Rec department, EDC, Anna Wells, on this type of plan.

Annual Budget – ongoing / Dave is working on this

Spending freeze in place until a full budget plan can be developed and expenses understood for an annual basis. Only expenses to be paid are monthly utilities and basic necessities for visitor center.

Lions club donation – Keith discussed that the Lions Club is making another very generous donation of \$1,200. Need to send formal THANK YOU and invite to have a joint meeting to discuss future plans.

Section house – heat is installed and working very well! Burning both wood and coal. Fred has purchased, installed, and donated the materials for the chimney.

All windows in the section house have been restored and repainted. Door will be done in the spring.

Roof work is last major piece other than the rear face and some other minor areas. Two roof quotes received, both around \$8k. Fred will reach out to apply for several grant opportunities.

General maintenance – discussed major project funding needed, about \$5k, to finish insulation project. Discussion ensued regarding the fundraising mailer again. This should be included.

Bricks are going to be installed in the spring. It was decided to purchase blank bricks as temporary spacers until more engraved bricks can be purchased.

Coach – Another window completed by Fred fully restored. Two upper level storm windows, two double windows under construction

2020 TO-DO's

BRICKS / stone dust / etc

Additional rear drainage needed during brick walkway install

Full events calendar needs to be produced and listed on website, social media, etc.

Grant applications / project funding

Insulation work

Mast replacement – still working with mill on locating a mast tree

8:35pm – Jake made a motion to adjourn, seconded by Fred. Adjourned.